



**IRVIN J. JOHNSON**

Tax Commissioner  
DeKalb County, GA

Property Tax Division

Sheri Boritz, Director

## APPLICATION FOR COUNTY ASSESSMENT FREEZE

Owner Name \_\_\_\_\_

Property Address \_\_\_\_\_  
Street No. Street Name Direction Apt/Unit

Mailing address if different from property address:

Street No. Street Name City State Zip

PARCEL ID # \_\_\_\_\_ PIN # \_\_\_\_\_

DeKalb homeowners may apply for a Property Assessment Freeze on the home that they own and reside in on January 1<sup>st</sup>. To qualify, you must own and occupy the property as your primary domicile and legal residence for all purposes whatsoever including the registration of your vehicles and filing of your state income taxes. Exemptions are not automatically granted. You must first apply for the property assessment freeze by completing and submitting this form by April 1<sup>st</sup> of the year in which the exemption is sought. Once approved, the property assessment freeze is in effect for as long as you retain your homestead exemption, subject to periodic audits to verify continuing eligibility. To apply for the Property Assessment Freeze, carefully read the sworn statement below and complete the form as directed.

I hereby request the addition of the Property Assessment Freeze to my existing homestead exemption status. All of my vehicles are registered at this property, and the property is not being used for rental purposes. I have accepted the terms and requirements of homestead exemptions. I understand that this freeze is only applicable for DeKalb County tax purposes, not for city, school, or state taxes.

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Phone No.(\_\_\_\_)\_\_\_\_-\_\_\_\_  
MM DD CCYY

Work No. (\_\_\_\_)\_\_\_\_-\_\_\_\_

Under Georgia law, IT IS A MISDEMEANOR to make a false or fraudulent claim for exemption, to make a false statement or representation in support of such a claim, to assist in the preparation of such fraudulent claim, or to take part in the execution of a fictitious deed, deed of trust, mortgage or other document. Persons guilty of fraudulent claims will be subject to taxation in an amount double the tax otherwise due.

I, the undersigned, do hereby request registration of my vehicle(s) at the above address, and do solemnly swear that the statements made in support of this application are true and correct; that I am the bona fide owner of the property described in this application; that I actually occupied this property on January 1<sup>st</sup> of the year for which this application is made; that I am an eligible applicant for the exemption applied for, qualifying or meeting the definitions of the word "applicant" as defined by O.C.G.A 48-5-40, and that no transaction has been made in collusion with another for the purposes of obtaining a homestead exemption contrary to law

Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Employee Initials \_\_\_\_\_