



**IRVIN J. JOHNSON**  
**DeKalb County Tax Commissioner**  
**4380 Memorial Drive Suite 100**  
**Decatur, GA 30032**  
**(404) 298-4000**

Website: [www.dekalbtax.org](http://www.dekalbtax.org)

Email: [tag@dekalbcountyga.gov](mailto:tag@dekalbcountyga.gov)

## **NEW GEORGIA RESIDENT CHECKLIST – EFFECTIVE 03/24/2023**

New Georgia residents must register in person within 30 days of establishing residency (*penalties apply thereafter*) and must provide the following information:

### **PROOF OF OWNERSHIP – *Must be satisfied in one of the following ways:***

#### **Out of State Title or MSO / COO**

- The **ORIGINAL** MSO / COO or Certificate of Title with the owner(s) name printed on the face of the title.

#### **Leased Vehicle**

- An **ORIGINAL** Certificate of Title is **REQUIRED** for all leased vehicles.
- The lessee must present their **ORIGINAL** lease agreement showing their name and address along with a complete description of the vehicle. In addition, an **ORIGINAL** Notarized Power of Attorney is required from the leasing company authorizing the lessee to register the vehicle in the State of Georgia

#### **Title Held by Lienholder**

- A certified **copy** of the original Title showing the owner(s) and lienholder(s) name(s) and addresses on the face of the title.

**OR**

- **ORIGINAL** purchase agreement listing dealer, complete name and address of lienholder **AND** most current vehicle registration. **No Payment Books Will Be Accepted**

- Individuals moving from the following states **must** present an **ORIGINAL** Certificate of Title for their vehicle. **A COPY of the Out of State Title will not be accepted:**

**Kentucky, Maryland, Michigan, Minnesota, Missouri, Montana, New York, Oklahoma, Wisconsin**

### **PROOF OF RESIDENCY**

- Valid Georgia ID or Georgia Driver's License **with** current DeKalb County address.

### **OTHER REQUIREMENTS**

- Valid Georgia ID / Driver's License. No out of state or foreign identification will be accepted.
- Original passing Georgia emissions inspection certificate for vehicle year models 1999 to 2020. Contact **Georgia Clean Air Force** at 800-449-2741 or [www.cleanairforce.com](http://www.cleanairforce.com) for further information.
- Georgia liability insurance policy binder or declaration page less than 30 days old.
- Current vehicle mileage

### **COST**

- Title Fee \$18.00
- Tag / Registration \$20.00 (*specialty plates require higher fees*)
- Title Ad Valorem (TAVT) 3% of vehicle's fair market value (*effective 05/28/2019*)
  - 10% TAVT penalty if registered more than 30 days after establishing residency and an additional 1% penalty for each 30-day period thereafter.

**\*\* If the vehicle is owned/leased by more than one person and both owners cannot be present, an ORIGINAL Notarized Power of Attorney and a copy of the owner's driver's license is required for the owner who is absent. Power of Attorney must include year, make, model and vehicle identification number (VIN).**