



PROPERTY TAX FIRST INSTALLMENT DEADLINE OCT. 2, 2023

Customers paying their property tax bills at the **Memorial Dr.** tax office will use the **Extension Services entrance** located at the front of the building from **Sept. 20 – Oct. 2** (weekdays).

EXTENDED HOURS: Sept. 25–29, Oct. 2 until 6:00 PM.

Disabled customers may still use the Property Tax entrance off Northern Ave.

Know before you go:

- First installment is due Oct. 2 since the Sept. 30 deadline falls on a weekend. If paying the full amount in one payment, it must be paid in full by Oct. 2. The second installment is due Nov. 15.
- Bring your tax bill stub and a valid Georgia ID or Georgia driver's license.
- Acceptable payment methods include a credit/debit card, check or money order; processing fees apply for credit/debit card payments.
- Parking is available near the UGA Extension Service lot facing Memorial Drive. Disabled customers may use the Property Tax entrance off Northern Ave.
- Security screening is required for service.

Failure to receive a bill does not relieve the responsibility of paying taxes due. Property owners who have not received their bill may contact the tax office for assistance, or access a copy of their bill online at <https://dekalbtax.org/property-information>.

DeKalbTax.org/property-tax | 404-298-4000



AVOID LONG LINES AND WAIT TIMES

Please consider the following payment methods:

- **Online:** dekalbtax.org/property-information. Credit/debit card payments are accepted; processing fees apply. There is no service fee for paying by e-Check.
- **Drop box:** 24-hour drop box available at all three office locations. Payment must be placed in the box by the due date; cash is not accepted.
- **Pay-by-phone:** Call 770-336-7500, Monday–Friday, 8 AM–5 PM. Payment does not apply to prior year, delinquent payments. Credit/debit card payments are accepted; processing fees apply.
- **In person:** Offices located at 4380 Memorial Drive, Suite 100, Decatur, GA 30032; 3653 Clairmont Road, Chamblee, GA 30341; 2801 Candler Road, Suite 66, Decatur, GA 30034.
- **Mail:** Mailed payment must be postmarked by the U.S. Postal Service by the due date to avoid late fees; metered or kiosk postage dates are not accepted as proof of timely payment. We encourage customers to consider other payment methods due to mail delivery issues.

*All payments made in the office or online may take 24-48 hours to appear on the website. Due to volume, payments received by mail during payment season may take up to a week or longer to post once received. **DO NOT cancel payment.** Please contact the tax office for payment concerns to avoid late fees.*

DeKalb County Tax Commissioner

**Central Office Property Tax entrance temporarily redirected to
UGA-Extension Office entrance Sept. 20–Oct. 2 (weekdays)**

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Disabled customers may use the Property Tax entrance off Northern Ave



4380 Memorial Drive, Decatur, GA 30032